

Conflict of Interest protocol for WCRA Executive Members

WCRA rules, Schedule 3 Code of Conduct – Executive Members, point 5 states:

When an Executive Member is attending as a representative of the Association then he or she must represent the Association and not his or her personal or business interests.

This protocol should be read in conjunction with the obligations detailed in this Code of Conduct.

If an Executive Member declares a conflict of interest, or the Executive identifies a conflict exists, at an Executive Meeting the following is to take place:

- Conflict of interest to be noted in the minutes of the meeting.
- Member or Members with the conflict of interest to leave the room whilst the agenda item is being dealt with, so the other Members may speak freely.
- When the item is finalised, the Member will be asked back into the room to continue with the next agenda item.
- If the meeting is via Zoom, Teams or teleconference, the Member/s with the conflict of interest will leave the call whilst the agenda item is being dealt with so the other Members may speak freely.
- When the item is finalised, the Member/s will be contacted via SMS or phone and asked to dial back in to continue with the next agenda item.

Discussed & approved by the Executive on Tuesday 14th December 2021.

Moved by Mr Wilson, seconded by Mr Falanga & carried.